The Eastwood Academy

Believe, Succeed, Together

26th November 2021

Re: Attendance Report

Dear Parent,

Your child will receive an Attendance Report **week commencing 3rd January,** which will include attendance information covering the Autumn Term.

Following feedback regarding the impact of Covid-19, the statement below will be included in the report.

'If your child has been legally required to self-isolate (due to Covid-19) the Academy accepts that this will have a significant impact on their attendance. Although the attendance figure as stated is accurate, the Academy recognises that this is not necessarily a true reflection of their attendance in a normal year'.

Following some general queries, I would like to take this opportunity to remind you that medical appointments for your child should be made outside of school time, although I accept in some cases this is not possible. In such instances, could I politely ask that you child's appointment is **after 9.00 a.m. or after 12.30 p.m.** to allow them to record a registration mark, prior to attending the appointment.

Yours sincerely,

Mr. N. Houchen
Principal