

18th December 2020

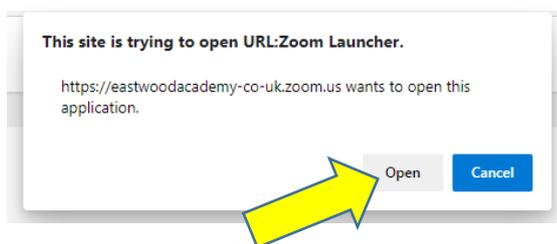
Re: Remote Learning

Dear Year 7 Parent,

During the first period national of school closures, pupils continued their learning off site via an online timetable and Zoom lessons.

Your child can access the online timetable and Zoom lessons in the following way:

- Click on the link to the online timetable remote.eastwoodacademy.co.uk This is also on the Academy homepage under 'Remote Learning'.
- Click on their year group.
- Click on '**Join Lesson**' and follow the onscreen instructions.
- If you are using a **mobile device or tablet** you will need to download Zoom from the relevant app store.
- If you are using a **pc or laptop** and **have not downloaded or used Zoom previously**, click on '**Join Lesson**' and **download and/or 'run' Zoom** by clicking on 'open' on the Zoom Launcher.



- If you are using a **pc or laptop** and **have downloaded or used Zoom previously** you need to click on 'Open Zoom Meetings'.
- In most cases, you will be asked to enter an **email address** and your **name**.
For the **e-mail**, you should enter zoom@eastwoodacademy.co.uk
For your **name**, you should enter your **first** and **last** name.
- Click on 'Join Webinar' and wait until the teacher starts the lesson.

I have provided a brief FAQ on the **third** page of this letter. If you have any questions at this stage, please e-mail zoomwebinar@eastwood.southend.sch.uk

Yours sincerely,



Mr. N. Houchen
Principal

Frequently Asked Questions (FAQ)

Q1. How do I use the online timetable?

Each year group will have up to 20 scheduled Zoom Webinar lessons per week. The lessons are tiered in some subjects according to the teaching set. Pupils can 'join' each individual lesson by clicking on '**Join Lesson**'. Pupils should click on this link approximately 5 minutes before the start of the lesson.

Q2. Are the Zoom Webinar lessons linked to the resources on the Google Drive?

Yes. Under the '**Join Lesson**' link on the online timetable, there is a link to the '**Subject Page**'. Pupils can click on this link to access resources.

The year groups are listed at the **top** of the online timetable. Each year group has a dropdown menu of all subjects listed alphabetically. By clicking on a subject e.g. Business, pupils will be able to access a link to the Zoom Webinar lesson; recordings of previous lessons; lesson resources on the Google Drive; and details of how to contact staff and submit work.

The screenshot shows a web page for 'Year 10 Business' under the 'Remote Learning' section. The page has a dark navigation bar with 'Remote Learning', 'Home', and dropdown menus for 'Year 7', 'Year 8', 'Year 9', and 'Year 10'. The main heading is 'Year 10 Business'. Below this are four sections:

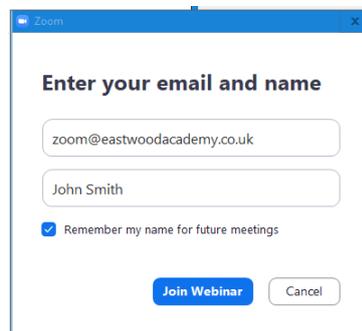
- Virtual Lessons:** Zoom Webinars for Year 10 Business take place every Monday at 9:00am. A blue 'Join Lesson' button is present.
- Previous Lessons:** Lesson recordings will be available the day after the live session.
- Lesson Resources:** Lesson resources are available on Google Drive. A blue 'Google Drive' button is present.
- Contact and Work Submission:** Subject teachers are available via e-mail for additional support and feedback on completed work. Submit your work as scanned documents, photo or screen shots, and/or Word documents e.g. an essay, answers to questions etc. Contact details: Mrs. N. Niner - nniner@eastwood.southend.sch.uk; Mrs. L. Hodgson-Clark - lhodgson-clark@eastwood.southend.sch.uk.

Q3. Will I be taught by my own teacher?

Not necessarily. Different teachers will be delivering lessons to different size groups.

Q4. Do I need a Meeting ID and password to access a Zoom Webinar lesson?

No. You need to click on the 'Join Lesson' link and enter your **own e-mail address or parent e-mail address and your name.**



Q5. If I miss a 'live' lesson, can I watch a recording?

Yes. All lessons are recorded and can be accessed by clicking on your year group (at the top of the online timetable page) and clicking on the relevant subject from the dropdown menu.

Q6. Some lessons are for certain sets e.g. set 1 and 2 or set 3 and 4. Can I join a lesson of a set that I am not in?

Yes. There is often crossover in lesson content between the sets, so it may be beneficial for pupils to access lessons for both sets to aid their overall understanding.

Q7. Are there any timetable periods when there is not a live lesson? What do I do during these periods?

Yes. There are a minimal number of periods where live lessons are not scheduled. These periods have been allocated to the following:

- Maths - specifically the learning platforms MathsWatch and MethodMaths. Teachers will set work on these platforms which will support the live lessons. This will also help inform the content of the live lessons moving forward.
- Assemblies – for Year 7 and Year 8, one period a week has been allocated to an online assembly focusing on personal development and wellbeing.



Believe, Succeed, Together

- Study periods – for Year 7 and Year 8, two periods a week have been allocated to independent study. Pupils can use this time to complete outstanding subject tasks from the live lessons, watch recorded lessons, or complete work on the Google Drive.

Q8. What happens if I have difficulty accessing Zoom Webinar lessons?

E-mail zoomwebinar@eastwood.southend.sch.uk